

Wisconsin Rapids Board of Education

Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair Anne Lee Mary Rayome John Krings, President

May 2, 2016

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI

Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, John Krings and Mary Rayome

Administration Present: Ryan Christianson

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following 2016 Summer School Program support staff appointments:

Clerical/Aide:

Name	Summer School Position
Jim Alft	Secretary
Machelle Anderson	Secretary
Janet Babcock	Instructional Aide
Nicole Crowley	Instructional Aide
Crystal Fraundorf	Secretary
Terri Huebner	Instructional Aide – Sewing
Cheryl Koch	Instructional Aide
Sara Matthews	Instructional Aide
Holly McMiller	Instructional Aide
Katheryn Melville	Instructional Aide
Jean Merriman	IMC/Office Aide
Karey Netz	Instructional Aide
Cheryl Panter	Instructional Aide – Quilting
Jennifer Schudy	Office Aide
LeeAnn Tack	Instructional Aide
Tamara Twait	IMC/Office
Food Service:	

Food Service

Motion carried unanimously.

Terry Wunrow

PS – 2 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following summer technology support appointments:

Markus Hutnik Location: District

Position: Summer Technology Support

Sam Milkey Location: District

Position: Summer Technology Support

Andy Thao Location: District

Position: Summer Technology Support

Motion carried unanimously.

PS – 3 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the following support staff appointments:

Jodi Matthews Location: East Junior High School

Position: Registrar

Robyn Vicker Location: Grove Elementary School

Position: Noon Aide

Motion carried unanimously.

B. Retirement

PS – 4 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff early retirement:

Karen Oleson Location: Grove Elementary School

Position: Custodian

Motion carried unanimously.

C. Resignations

PS – 5 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the following professional staff resignations:

Troy Wirtz Location: WRAMS

Position: Cross Categorical

Jill Jipson-Fasching Location: Mead Elementary School

Position: School Psychologist

Kathleen McConnell Location: Lincoln/WRAMS/Woodside/Grove

Position: Music (Choral)

Motion carried unanimously.

PS – 6 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff resignations:

Xee Khang Location: Washington Elementary School

Position: Instructional Aide

Mary Armitage Location: East Junior High School

> Position: Instructional Aide

Motion carried unanimously.

IV. Action on 2016-17 Open Enrollment Applications

2016-17 Requests to Transfer In

PS – 7 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the students requesting to attend the Wisconsin Rapids Public Schools under the Open Enrollment Law, pending a review of discipline records and special services needs.

Motion carried unanimously.

B. 2016-17 Requests to Transfer Out

PS - 8 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the students requesting to attend non-resident school districts under the Open Enrollment Law, pending a review of discipline records and special services needs.

Motion carried unanimously.

- ٧. **Updates and Reports**
 - A. 2016-17 Open Enrollment Data

The Committee was provided information regarding the 2016-17 open enrollment applications process.

VI. Action on Employee Wage and Benefit Compensation

> PS – 9 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of a wage increase of 1.62% retro-active to July 1, 2015 for employees discussed, which include: Computer Technicians, Instructional Software Support Specialist, Network Manager, Systems Manager and PAC Director.

Motion carried unanimously.

PS – 10 A motion by Mary Rayome and seconded by Anne Lee to recommend approval to the Employee Benefit documents as presented in Committee for employees discussed, which include: Computer Technicians, Instructional Software Support Specialist, Network Manager, Systems Manager and PAC Director, with an effective date of July 1, 2016.

Motion carried unanimously.

VII. Consent Agenda

> Motions: PS – 1 Summer School Program Appointments

Summer Technology Support Appointments PS – 2

PS – 3 Support Staff Appointments PS – 4 Support Staff Early Retirement PS – 5 Professional Staff Resignations PS - 6 Support Staff Resignations PS - 7 2016-17 Requests to Transfer In

PS – 8 2016-17 Requests to Transfer Out PS – 9 Employee Wage Compensation

PS – 10 Employee Benefit Compensation

VIII. Adjournment

Ms. Hett adjourned the meeting at 6:40 p.m.